NG9-1-1 Interoperability Oversight Commission
Conference Call
Wednesday, May 20, 2020
Minutes
(All Times Eastern)

- ***Chair Blackwell called the meeting to order 12:04 pm.***

- ***Chair Blackwell read the Conflict of Interest Policy to the Commission.***

- ***Brandon Abley called the roll.***
  - In attendance:
    - Rick Blackwell, Chair
    - Doug Cunningham
    - Irene Fernando – joined at 12:16pm
    - Laurie Flaherty
    - David Furth
    - Maria Jacques – joined at 12:26pm
    - Steve McMurrer
    - Michel Murray
    - Steve O'Conor
    - Darlene Pankonie
    - David Sehnert
    - Jeff Wittek
    - Kris Zuniga
    - Brandon Abley, NENA Technical Issues Director
    - Anna Marie Batt, Recording Secretary

  - Absent:
    - Brian Fontes

- ***NIOC Minutes May 13, 2020***
  - Mr. O'Conor moved to approve the minutes of the May 13, 2020 minutes.
    - Mr. Cunningham seconded the motion.
    - On voice vote, motion carried.

- ***Standing Committee Report***
  - Contract Negotiation Committee
    - Mr. Wittek reported that the Commission has received the final documents and reviewing the documents.
    - There was discussion regarding cost and fees.
    - Mr. Abley stated that Mr. Wittek and himself will review and present the final product to the Commission.
  - Certificate Policy Review
    - Mr. O'Conor stated that the new NENA working group under the Core Services Committee met and reviewed the PCA.
      - They will meet again this afternoon for further discussion.
  - Commission Policy Discussion
    - Certificate Use Policy

        - Mr. Abley stated it would be easier to have an edit in the CP that refers back to the i3 Standard.
            - Any additional policy can be dealt with in a certificate practice statement.
    - Extended Validation Policy
        - Mr. Abley presented an in-progress working document.
        - Mr. McMurrer stated that the working group will work on this document to get it to a first draft for the Commission to review.

- ***MOU State of California***
    - Mr. Abley presented the MOU to the Commission.
    - Mr. Abley went over the suggested changes from all parties.
    - Mr. O'Conor approve the MOU on contingence upon acceptance from the involve parties without any additional changes.
        - Ms. Jacques seconded the motion.
        - On voice vote, motion carried.

- ***Branding and Identity***
    - Website
        - Mr. Abley stated that we are not ready to launch the website as of yet.

- ***Conformance Test***
    - Mr. Wittek stated that last week he was made aware that the Department of Homeland Security Office of Communication has awarded a grant to Texas A&M University, Mr. Walt Magnussen's group, to study and report back to the Department of Homeland Security on conformance testing.
        - There is a call scheduled for later today with Mr. Magnussen to find out more information and will report back to the Commission.
        - Ms. Flaherty stated it might be not be conformance testing and might be interoperability testing.
        - Ms. Flaherty offered her assistance to Mr. Wittek to help get more information.

- ***Commission Member Announcements/Concerns***
    - Ms. Fernando stated that our weekly meeting will ends the last week of May.
        - Mr. O'Conor moved to extend the weekly meetings for the next 2 months.
            - Ms. Jacques seconded the motion.
            - On voice, vote motion carried.

- *Mr. O'Conor moved to adjourn.*
    - *Mr. McMurrer seconded the motion.*
    - *Meeting adjourned at 1:02 pm.*

Respectfully submitted,

Steve McMurrer, Secretary
NG9-1-1 Interoperability Oversight Commission

Anna Marie Batt
Recording Secretary