

**NG9-1-1 Interoperability Oversight Commission**  
**Conference Call**  
**Wednesday, May 11, 2022**  
**Minutes**  
(All Times Eastern)

- *Chair Blackwell called the meeting to order.*
- *Chair Blackwell read the Conflict of Interest Policy to the Commission.*
- *Attendance is recorded in videoconferencing software logs.*
  - In attendance:
    - Brandon Abley (staff)
    - Brooks Shannon (staff)
    - Rick Blackwell, Chair
    - Doug Cunningham
    - Maria Jacques
    - Steve McMurrer
    - Dave Sehnert
    - Jeff Wittek
    - Darlene Pankonie
    - Etienne Robelin
    - Steve O’Conor
  - Absent:
    - Irene Fernando
    - Laurie Flaherty
    - David Furth
- *Call to Order*
  - The meeting was called to order at 12:02 PM.
  - Mr. Blackwell notes that Ms. Fernando has chosen not to renew her term.
- *NIOC Minutes*
  - Minutes for the February and March meetings were introduced.
    - Mr. McMurrer motions to approve minutes for February and March.
      - Mr. Cunningham seconds.
      - On a voice vote, the motion passes.
- *Standing Committee Report*
  - **Mission Effectiveness Sub-Committee**
    - Mr. Blackwell gave a report on the committee’s work.
    - Mr. Abley reports that he will be speaking at the Defense Information Systems Agency (DISA) annual meeting in Baltimore at the end of the month.
  - **Certificate Policy**
    - Mr. Shannon reports on the PCA project. He says that he may have identified the potential first subscriber for an ICA; this is a vendor that wants to operate an ICA for customers they sell directly to without there being a larger structured ESInet.
  - **Forest Guide**
    - Mr. Shannon reports that the contract negotiation subcommittee is very close to securing final pricing for the Forest Guide.

- Mr. Shannon notes that the implementation for the Forest Guide to be “feature complete”.
- **Possible Bylaws Changes**
  - The commission discusses potential changes to bylaws. Mr. Abley reports that he has some draft changes but is not ready to share a draft yet. Mr. O’Conor offers to collaborate with Mr. Abley on a new draft of the document.
- **Officer Elections**
  - Mr. Blackwell notes that it is the two-year anniversary of NIOC’s first convening and elections are required.
  - Mr. Wittek states that he is uncomfortable making changes to the structure of the commission prior to seeing the updated bylaws that were proposed.
  - Mr. Abley notes that the bylaws have a provision that officers serve until their successor is named. If there is no action taken today, officers retain their status because no successors are named.
  - Mr. McMurrer motions to postpone elections until the commission can consider proposed changes to bylaws.
    - Mr. O’Conor seconds.
    - On a voice vote, the motion passes.
- **Public Input**
  - No members of the public present.
- **Commissioner Concerns and Comments**
  - Mr. McMurrer notes that NIOC will be speaking at NENA’s June conference.
- **Adjournment**
  - **Ms. Sehnert motions to adjourn.**
  - **Mr. Cunningham seconds.**
  - **On a voice vote, the motion carries.**

Respectfully submitted,  
Steve McMurrer, Secretary  
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