

NG9-1-1 Interoperability Oversight Commission
Conference Call
Special Meeting
Wednesday, February 22, 2023
Minutes
(All Times Eastern)

- *Chair McMurrer called the meeting to order at 11:06am.*
- *Chair McMurrer read the Conflict of Interest Policy to the Commission.*
- *Attendance is recorded in video conferencing software logs.*
 - In attendance (Six voting members required for quorum):
 - Steve McMurrer, Chair¹ (departure at 12:55pm)
 - Rick Blackwell, Vice Chair¹
 - Dave Sehnert¹
 - Maria Jacques¹
 - Doug Cunningham¹
 - Jeff Wittek¹
 - Darlene Pankonie¹
 - Ian Stephenson¹
 - Steve O’Conor¹ (joined via phone at approximately 11:09am)
 - Brandon Abley (staff)
 - Brooks Shannon (staff)
 - Absent:
 - Senator Cheryl Kagan¹
 - John Holloway
 - Etienne Robelin
 - David Furth
 - Brian Tegtmeyer
 - Dawn Manga
- *Approval of Minutes*
 - February Regular Meeting Minutes
 - Mr. Blackwell moves to approve.
 - Mr. Wittek seconds.
 - On a voice vote the **motion passes**.
- *Appointments Approval*
 - NENA Board approved appointments of Jacques, Kagan, McMurrer, Blackwell, and O’Conor for a new 2 year appointment
- *Approve Updates to the PCA Certificate Policy (CP) and Certification Practice Statement (CPS)*

¹ Denotes NIOC voting member

- Substantive changes reducing key length to 2048 to align with NENA i3
 - NIOC anticipates increasing to 4096 in the future as NENA i3 increases its key length
 - Mr. O’Conor moves to approve the amended CP.
 - Mr. Blackwell seconds.
 - On a voice vote the motion passes.
 - Mr. O’Conor moves to approving CPS and Amended CPS
 - Mr. Wittek seconds.
 - On a voice vote the motion passes.
 - Discussion:
 - Anticipate that we’ll have additional updates of the CP and CPS in the years to come as the PCA becomes operational
 - Waiting on list from Atos of the kinds of end entities that they’ll issue certificates
- ***General Discussion***
 - Action item for Wed March 8 to approve their subscription
 - Keyfactor plans to have discreet ICAs for each of its customers, e.g., Atos
 - Action item for Wed March 8 is to consider an amendment of the NIOC financial model
 - NIOC is splitting the cost of BoardPaq with the NENA Executive Board. Our portion is \$1375/annually
 - Propose reducing our \$54,400 consulting budget by \$1375 and add the amount to our IT expenses
 - Copies of the CP and redacted CPS will be shared
- ***Motion to Adjourn***
 - Mr. Blackwell moves to adjourn
 - Ms. Jacques seconds
 - On a voice vote the **motion passes**
 - Meeting adjourned at 11:30am