

NG9-1-1 Interoperability Oversight Commission
Conference Call
Wednesday, March 8, 2023
Minutes
(All Times Eastern)

- *Chair McMurrer called the meeting to order at 12:06pm.*
- *Chair McMurrer read the Conflict of Interest Policy to the Commission.*
- *Attendance is recorded in video conferencing software logs.*
 - In attendance (Six voting members required for quorum):
 - Steve McMurrer, Chair¹
 - Rick Blackwell, Vice Chair¹
 - Dave Sehnert¹
 - Maria Jacques¹
 - Jeff Wittek¹
 - Darlene Pankonie¹
 - Steve O’Conor¹
 - Brian Tegtmeyer (departed at 1:04pm prior to executive session)
 - Etienne Robelin (departed at 1:04pm prior to executive session)
 - John Holloway (departed at 1:04pm prior to executive session)
 - David Furth (joined at 12:18pm, and departed at 1:04pm prior to executive session)
 - Brandon Abley (staff)
 - Brooks Shannon (staff)
 - Absent:
 - Doug Cunningham¹
 - Senator Cheryl Kagan¹
 - Ian Stephenson¹
 - Dawn Manga
 - Guests:
 - Jonathan Geiger - KeyFactor (departed at 12:22pm)
 - Kimberly Culp - LETA (departed at 12:27pm)
 - Mike Irwin - Atos (departed at 12:22pm)
- *Approval of Minutes*
 - February Special Meeting Minutes
 - Mr. Blackwell moves to approve.
 - Mr. Wittek seconds.
 - On a voice vote the **motion passes**.
- *Approval of Request from Atos to Subscribe to the NIOC NG911 Interoperability Services*
 - Mike Irwin, Atos guest, shared desire and intent to become subscriber of NIOC PKI services with support from their vendor, Keyfactor

¹ Denotes NIOC voting member

- Mr. Shannon described the due diligence process of evaluating the Keyfactor’s ICA architecture and CPS
 - Materials were previously distributed to commissioners for review
- Mr. Blackwell moves to approve Keyfactor and Atos’ subscription application
 - Ms. Jacques seconds the motion
 - On a voice vote, **the motion passes**
- Group discussion about collaborating on a joining press release. Mr. Shannon will lead the effort on behalf of NIOC

- ***Discussion of DoD NG911 CONOPS Document***
 - John Holloway shared the DoD NG911 CONOPS document with commissioners to inform NIOC of DoD’s NG911 plans for information purposes

- ***Committee Reports***
 - *Mission Effectiveness*
 - No update
 - *PCA Updates*
 - Continued work on production system launch
 - Working to onboard Atos with Keyfactor and another NGCS provider, Comtech
 - Expect the PCA root certificate to be issued in late April/early May. Eonti is leading on the scheduling
 - PKI discussions continue with DoD and the CPS was shared on 3/7/23
 - Been advised that it’ll be easier to seek a waiver and work with NIOC PKI
 - This would allow for cross-signing of certificates with the Federal Bridge, but it will take some time to get this relationship established
 - Working with Eonti to define subscriber terms (contract vehicle) to ensure that we have the terms the NIOC needs
 - NIOC booth at NENA 2023 in Grapevine, Texas
 - Pre-conference webinar planning underway with Eonti and DigiCert in May
 - RFP language suggestions to be coordinated with NASNA
 - Potential refresh of sample RFP language that may already be in the space (e.g., Tennessee, Fairfax County, etc.)
 - Mr. Shannon will continue to work with with NASNA
 - Concept of having a trademarked “seal of approval” for using the mark to demonstrate that participating providers are certified PCA participants after launch and it would be part of the Subscriber Agreement
 - Mr. Blackwell motions to develop a trademark
 - O’Conor amends motions to pursue the a trademarked NIOC seal of approval logo
 - Mr. Blackwell seconds the amended motion
 - Discussion:
 - Mr. Wittek clarified that the NIOC will later determine how to use the trademark expressing concerns about continual validation of the PCA and what the trademark will convey years down the line.
 - Mr. Abley suggests that NENA may register the trademark which will be licensed to NIOC and subsequently Eonti
 - Mr. O’Conor shares concern for use of trademark

- On a voice vote, **the motion passes.**
 - Post-launch activities on the roadmap
 - ICA Best Practices
 - Template CPS
- ***Forest Guide Update***
 - Implementation project underway with delivery date of September 13, 2023 of fully-operational production Forest Guide
 - Continue to have software development requirements
 - Technical workshops occurring with Intrado on weekly basis
 - Possible risk: delivery of Lost Sync and an interim GIS data provisioning mechanism at the same time on or before 9/13/23 may not be possible.
 - Intrado asked to move from GovCloud to commercial cloud
 - NIOC has informed Intrado that we will proceed with GovCloud
 - Intrado has asked for a hybrid cloud approach
 - NIOC will decline this request and proceed with GovCloud
 - Change orders are being compiled for updates to technical clarifications required and will be presented to the NIOC when finalized by Intrado
- ***NG9-1-1 Interoperability Task Force Update***
 - In-person Task Force meeting held on 3/2 with approximately 40-50 in attendance for approximately 6 hour meeting
 - More discussion required with each committee
 - Questions re: governance, costs and other logistics that the committees are taking on
 - NIOC is one of many potential bodies being considered for governance
 - Presentation to the Governance Committee as to how the NIOC operates for potential consideration of seeking NIOC's oversight of the initiative.
 - Scope is being further refined
 - Discussion on who the certifying entity will be, e.g., the governance entity
 - Mr. Tegtmeyer affirmed Chairman McMurrer's summary
 - Mr. Abley stated that it was good to see how many parties are supportive of the initiative
- ***Discussion of RFP/RFI for Pre-Approved Consultants***
 - NIOC has occasional needs for technical support
 - NIOC has budget for technical consulting support
 - To simplify the process, the NIOC is considering the development of a RFP for seeking qualified bidders to create a "bench" of consultants to call upon to support the NIOC in these situations
 - Mr. Abley is refining the RFP requirements
- ***Financial Model Discussion***
 - The NIOC needs to discuss Financial Model changes
 - Mr. Blackwell moved to enter executive session to discuss the matters
 - Ms. Pankonie seconds
 - On a voice vote, **the motion passes**
 - The NIOC entered into executive session to discuss Financial Model changes at 1:05pm and exited executive session at approximately 1:09pm
 - Mr. O'Connor moves to approve the changes to the Operating Expenses and Financial Model discussed in executive session
 - Mr. Blackwell seconds
 - On a voice vote, **the motion passes.**

- ***Commissioner Concerns/Comments***
 - Mr. Shannon shared that NIOC now has clean Certificate Policy, Certificate Practice Statement, and Financial Model versions which are now posted to the NIOC website
 - Mr. Blackwell emphasized the need for Mr. Abley and Mr. Shannon to drive press releases of milestones achieved today with Atos being our first subscriber
 - Discussion about document format updates to create clean documents
 - Congratulations to the NIOC and the industry with the PCA's first official subscriber, Atos!

- ***Motion to Adjourn***
 - Mr. O'Connor moves to adjourn; Mr. Blackwell seconds
 - On a voice vote, the **motion passes**
 - Meeting adjourned at 1:18pm