

**NG9-1-1 Interoperability Oversight Commission**  
**Conference Call**  
**Wednesday, May 10, 2023**  
**Minutes**  
(All Times Eastern)

- *Chair McMurrer called the meeting to order at 12:02pm.*
- *On behalf of Chair McMurrer, Mr. Blackwell read the Conflict of Interest Policy to the Commission.*
- *Attendance is recorded in video conferencing software logs.*
  - In attendance (Six voting members required for quorum):
    - Steve McMurrer, Chair<sup>1</sup>
    - Rick Blackwell, Vice Chair<sup>1</sup>
    - Dave Sehnert<sup>1</sup>
    - Maria Jacques<sup>1</sup> (departed at 12:30pm)
    - Jeff Wittek<sup>1</sup>
    - Doug Cunningham<sup>1</sup>
    - Steve O’Conor<sup>1</sup>
    - Senator Cheryl Kagan<sup>1</sup> (departed at 12:51pm)
    - John Holloway (departed at 12:51pm)
    - David Furth
    - Etienne Robelin (joined at approximately 12:10pm)
    - Brandon Abley (staff)
    - Brooks Shannon (staff)
  - Absent:
    - Darlene Pankonie<sup>1</sup>
    - Ian Stephenson<sup>1</sup>
    - Brian Tegtmeier
    - Dawn Magna or delegate Matthew Ambbs
- *Approval of Minutes*
  - April Meeting Minutes
    - Ms. Jacques moves to approve the April meeting minutes.
    - Mr. Wittek seconds.
    - Discussion: Mr. O’Conor clarified was made that Meeting Minutes should not be posted to the NIOC website until they have been approved by the NIOC
    - On a voice vote the **motion passes**.
- *Committee Reports*
  - *Mission Effectiveness*
    - No update
  - *Certificate Policy / Validation Policy*
    - PCA officially available as of 4/27/23
      - Issued Root Certificate
      - Issued NIOC Tier 2 ICA Certificate

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<sup>1</sup> Denotes NIOC voting member

- Working to find one or more 911 Authorities and/or NG911 Core Services (NGCS) providers who can be our initial ICAs
  - Actively working with one provider to onboard as first subscriber; could be a few more weeks
  - The NIOC will need to approve the subscription once the required materials provided:
    - Letter of Attestation
    - Certification Practice Statement
    - ICA Architecture
    - List of credentialed end-entities
  - Another service provider is eager to move forward and is working with Eonti and Their executive team to determine if they will operate a Discrete ICA or a Hosted ICA
  - Others are moving forward internally, assessing business impact and how to best proceed which will have longer timelines
  - Mr. Abley pointed out that the root certificate is published on the NIOC website
  - PKI discussion in progress with Dept of Defense; CPS was shared in March and review held on 4/14/23. We are awaiting further analysis from the GSA after their review of the Validation Policy
  - Other important goals in progress:
    - Onboarding documents
    - NIOC ICA CPS
  - NENA and NIOC Mission Effectiveness Committee meet weekly to move these initiatives forward
  - Embarking on a mission to build awareness
    - Pre-conference webinar held on May 8 to educate the audience on why PCA is needed
      - Co-hosted by Eonti and DigiCert, with support from Chair McMurrer and Brooks Shannon
      - Primary goal was to help attendees understand what the PCA is and why it is needed, and to highlight upcoming conference activities
      - Discussed RFP language
    - Conference activities at NENA 2023 in Grapevine, TX
      - NIOC Booth
      - Conference Session - PCA/PKI Roundtable with Chad Brothers, Dave Sehnert, Oscar Marcia, Mike Nelson
      - Discussion about June 2023 monthly meeting and attendance
        - Mr. Sehnert and Mr. Blackwell will be unavailable; potentially others. A special meeting may be required to discuss required business. Consensus to cancel the June 14th meeting.
  - Post-Launch Activities on the Roadmap
    - Publish the ICA Best Practices and Template CPS
- **Forest Guide Update**
    - Implementation has begun and planned implementation on 9/12/23
    - Intrado has what it needs to get started, working through questions and clarifications, as needed, through weekly calls

- ***NG9-1-1 Interoperability Task Force Update***
  - Mr. Abley reported:
    - Issues with contracting with Texas A&M;
    - Foundational consideration is that the NIOC to consider a conformance testing platform if/when federal funding comes available
    - Program administrator at Texas A&M has a funding hurdle to get past
    - Federal agency sponsorship shakeup in progress
    - Probably an adjustment for federal funding in a future iteration of the program
  - Mr. Holloway shared information about the Emergency Communications Preparedness Center (ECPC)
    - 14 federal agency interoperability initiative chaired by CISA
    - June 2023 meeting; likely federal agencies only
    - Foundational for interoperability testing with DoD
  
- ***Commissioner Concerns/Comments***
  - Mr. Blackwell stated that we should review finances on a regular basis at the top of the agenda, when we have finance updates available.
    - Mr. Abley shared that he will take responsibility for getting financial updates from the NIOC accountant.
  
- ***Discuss Additional NIOC Seat(s)***
  - Chair McMurrer introduced the topic of adding new NIOC seats
  - Request was received to have the NIOC consider having more than a single industry solution provider seat. This request was made by a NGCS solution provider.
  - Mr. O’Conor pointed out that the NGCS provider space is covered and if they’d like to address an issue, then they can/should bring that up to the NGCS representative
    - Mr. Wittek agrees with Mr. O’Conor’s position and we have proper coverage. The next seat opening
    - Mr. O’Conor suggested that the NIOC could reach out to the NGCS providers to inform them of their representative
    - Chair McMurrer informed the group that Mr. Cunningham is the NGCS representative and has fulfilled his role quite ably
    - Mr. Sehnert stated agreement
    - Mr. Abley pointed out that it's critical that all stakeholders feel represented
    - Mr. Cunningham stated that he welcomes discussion from all NGCS providers
    - Mr. Furth suggested that if we have slots that are designated for industry segments, that we should have a rotation of formal representation
    - Mr. Blackwell stated that it’s important that we provide sufficient time and marketing of openings when they arise
    - Chair McMurrer will respond back to the inquiring NGCS provider and suggest that they may reach out to Doug if they have items that they’d like to have addressed.
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- ***Point of order***
  - Generally, NIOC meeting slides will not be posted until meeting minutes are approved, however, the NIOC has authority to post materials prior to minutes approval, if warranted
  
- ***Motion to Adjourn***
  - Mr. Cunningham moves to adjourn; Mr. O’Conor seconds

- On a voice vote, the **motion passes**
- Meeting adjourned at 12:57pm