

**NG9-1-1 Interoperability Oversight Commission**  
**Conference Call**  
**Wednesday, July 12, 2023**  
**Minutes**  
(All Times Eastern)

- *Chair McMurrer called the meeting to order at 12:00pm.*
- *Chair McMurrer read the Conflict of Interest Policy to the Commission.*
- *Attendance is recorded in video conferencing software logs.*
  - In attendance (Six voting members required for quorum):
    - Steve McMurrer, Chair<sup>1</sup>
    - Rick Blackwell, Vice Chair<sup>1</sup>
    - Dave Sehnert<sup>1</sup>
    - Maria Jacques<sup>1</sup>
    - Jeff Wittek<sup>1</sup>
    - Doug Cunningham<sup>1</sup> (departed at 12:26pm)
    - Steve O’Conor<sup>1</sup> (joined at 12:05pm)
    - Senator Cheryl Kagan<sup>1</sup> (departed at 12:55pm)
    - John Holloway (departed at 1:00pm)
    - Darlene Pankonie<sup>1</sup> (joined at 12:05pm)
    - Ian Stephenson<sup>1</sup>
    - Etienne Robelin
    - Brooks Shannon (staff)
  - Absent:
    - Brandon Abley (staff)
    - Brian Tegtmeyer
    - Dawn Magna or delegate Matthew Ambs
    - David Furth
  - Public Attendees
    - Glenn Roach (departed at approximately 12:45pm)
    - Oscar Marcia, Eonti (joined at 12:05pm)
- *Approval of Minutes*
  - May Meeting Minutes (NIOC did not hold a meeting in June 2023)
    - Mr. Cunningham moves to approve the May meeting minutes.
    - Mr. Blackwell seconds.
    - On a voice vote the **motion passes**.
- *Financial Update*
  - Mr. Cunningham shared the expenditures and budget through May 2023
- *Approval of Corrected NIOC Financial Model*
  - Mr. Brooks reviewed redlines of the Financial Model
    - Corrections to Eonti fees for hosted ICAs were reviewed

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<sup>1</sup> Denotes NIOC voting member

- Tier 2, 3 and 4 Hosted ICA fees were updated to reflect annual fee structures
    - Increased the overall cost by approximately \$420,000
  - Sen. Kagan asked for the context of 100 subscribers for the PCA financial model. Mr. Shannon clarified that this number is reflective of the volume of Tier 2 ICAs across the United States and where we stand in the years. Sen. Kagan suggested adding a revision to include an explanation of this in the financial model. Mr. Shannon stated that he'd add the clarification to the document.
  - Discussion regarding ESInet vs. NGCS vs. Tier 2 ICA as the variable for the cost model. Tier 2 ICA is the variable that drives the Model
  - Chair McMurrer stated that we need to update the pricing sheet based on the updated Financial Model.
  - Mr. Cunningham moved to Approve the Financial Model for the corrected monetary values.
    - Mr. Wittek seconds the motion.
    - On a voice vote the **motion passes**.
- **Approval of NIOC NG911 Interoperability Services Subscription for Fairfax County/Atos**
  - Mr. Shannon shared that the materials that are required for Atos/Fairfax County subscription which were provided by Eonti on July 10, 2023
  - Oscar Marcia/Eonti
    - PKI root certificate was established in April 2023
    - Eonti has supported the on-boarding documentation development with Atos
    - With approval, a physical ceremony is tentatively planned for July 27, 2023
    - Mr. Marcia shared the architecture of the Atos Hosted ICA application
      - The PCA's Root Certificate is Tier 1
      - Atos requests a Tier 2 Hosted ICA by DigiCert
      - Atos will request an ICA per customer (e.g., Fairfax County)
      - PSAP validation process was explained
      - PSAP Agency Certificate Issuance process was explained
      - Atos' Functional Element certifications will be issued by the NIOC ICA
      - Mr. O'Connor suggested that ESInet be changed to NGCS. Chair McMurrer confirmed and Mr. Marcia stated that update will be made to the document
  - Mr. Shannon and Mr. Marcia reviewed the Atos Certificate Policy Statement
    - Sen. Kagan suggested that the CPS Policy Statement Overview should be more accessible for the lay-person, including a glossary. Mr. Shannon stated that updates will be made.
    - Mr. Marcia stated that it's expected to have updates made to the Certificate Policy as the PKI moves from planning to production
    - Mr. Blackwell moves to approve the subscription request from Atos/Fairfax County.
      - Ms. Jacques seconds the motion
      - On a voice vote, **the motion passes**
- **Proposal of FCC NG911-Ready Registry**
  - A concept that has been suggested to the NIOC is for the Forest Guide to be the industry source for determining if a jurisdiction is NG911 capable

- Mr. Shannon clarified that the Forest Guide would not be the Functional Element to complete the verification, but rather the underlying dataset provisioned within the Forest Guide
    - Effectively, the Forest Guide is a collection of GIS boundaries of NG911 jurisdictions, but it is not a required element in order to be an NG911 PSAP
    - Mr. Shannon suggested that more time is needed to consider the proposed concept, pointing out that the Forest Guide data may eventually be a good source, but there are transitional implementations and it may not be a great starting point for such a registry
  - Mr. O’Conor stated his position that the Forest Guide is not the best means for such a registry and there needs to be additional discussion and exploration as to what systems would be best for an NG911-capable registry
  - Mr. Wittek stated his alignment with prior comments and suggested that the industry should not reinvent the wheel and look to existing systems, such as the FCC Text to 911 Registry
- ***Committee Reports***
    - *Mission Effectiveness*
      - No update
- ***Certificate Policy / Validation Policy***
    - No real updates since May
    - Mr. Shannon reviewed previously discussed content
    - minor update is that the DoD mapping of their PKI policies to the NIOC’s is expected by July 14th
    - Mr. Blackwell identified that there is a NENA RFP Working Group which may serve as support to the NIOC efforts to create PCA and Forest Guide RFP requirements
- ***Forest Guide Update***
    - Implementation has begun and planned implementation on 9/12/23
    - Intrado has what it needs to get started, working through questions and clarifications, as needed, through weekly calls
- ***NG9-1-1 Interoperability Task Force Update***
    - Chair McMurrer reported that the Task Force met at NENA and there is still a lot of work to be completed by the three subcommittees
    - Governance sub committee is working through potential governance structures
    - Not much of an update until the Task Force gets further along in defining its scope
    - A lot of support for this initiative across the participating entities
    - Budge Currier is now the head of the steering committee of the entire initiative
- ***Commissioner Concerns/Comments***
    - Mr. Sehnert congratulated Mr. Blackwell on his retirement from Greenville County
- ***Public Comment***
    - No comments
- ***Motion to Adjourn***
    - Mr. Blackwell moves to adjourn; Mr. Wittek seconds
    - On a voice vote, the **motion passes**
    - Meeting adjourned at 1:22pm