

NG9-1-1 Interoperability Oversight Commission
Conference Call
Wednesday, August 16, 2023
Minutes
(All Times Eastern)

- *Chair McMurrer called the meeting to order at 12:02pm.*
- *Chair McMurrer read the Conflict of Interest Policy to the Commission.*
- *Attendance is recorded in video conferencing software logs.*
 - In attendance (Six voting members required for quorum):
 - Steve McMurrer, Chair¹
 - Rick Blackwell, Vice Chair¹
 - Dave Sehnert¹
 - Maria Jacques¹
 - Jeff Wittek¹
 - Doug Cunningham¹
 - Darlene Pankonie¹
 - Ian Stephenson¹
 - Etienne Robelin
 - John Holloway (joined at 12:57pm)
 - Brooks Shannon (staff)
 - Brandon Abley (staff)
 - Absent:
 - Steve O’Conor¹
 - Senator Cheryl Kagan¹
 - Brian Tegtmeyer
 - Dawn Magna or delegate Matthew Ambs
 - David Furth
- *Approval of Minutes*
 - July Meeting Minutes
 - Mr. Blackwell moves to approve the July meeting minutes
 - Mr. Wittek seconds
 - On a voice vote the **motion passes**
- *Financial Update*
 - Mr. Cunningham shared the expenditures and budget of June and July 2023
 - Additional spend of approximately \$700 in marketing in June
 - Additional spend of approximately \$400 in marketing in July
- *Approval of Fiscal Year 2024 NIOC Financial Model*
 - Mr. Shannon reviewed updates in v1.2.5
 - Category alignment with NENA’s expense categories to minimize category mapping
 - Historical financial projections moved to appendix
 - NIOC plans to perform comparisons of actual versus projections on an annual basis

¹ Denotes NIOC voting member

- Mr. Wittek suggests that we leave the Financial Model alone as a historical artifact and going forward the NIOC creates an annual budget that refers back to the original Financial Model
- Mr. Shannon reviewed updates to the document
- Mr. Wittek moves to accept the FY2024 NIOC Financial Model
 - Ms. Jacques seconds
 - On a voice vote the **motion passes**
- NIOC plans to share with NENA for budget planning
- Mr. Shannon will update the website with the approved FY'24 Financial Model
- **Approval of Forest Guide Change Order**
 - Mr. Shannon reviewed proposed changes:

2. Change to Services

Intrado Life & Safety, Inc. ("Intrado" or "Supplier") will provide the following change to the current services ("Services") under the Agreement.

The Agreement is hereby amended as follows:

- Remove all references to "Authoritative Boundary"
- Remove Section 2.3.3, Data Rights Management, in its entirety
- Add new Section 2.4.3, Other LoST-Sync Functionality, which shall read as follows:

The NIOC Forest Guide shall implement throttling for getMappings and pushMappings to protect LoST-Sync API functionality and bandwidth. The NIOC shall define, and Intrado shall provision, the throttling thresholds.

"ServiceBoundaryReference" shall not be accepted in pushMappings; users shall be required to send Service Boundaries by value.

- Mr. Shannon identified that these changes align with industry standards development activities
- Mr. Shannon recommends that the NIOC approve the change order as presented
- Mr. Cunningham motioned to approve the proposed change order which formalizes the changes that NIOC requested of Intrado
 - Mr. Wittek seconds witte
 - Mr. Cunningham stated that this will be an iterative process and we should be expecting these change orders due to the nascent nature of of the Forest Guide
 - On a voice vote the **motion passes**
- **FCC Reply Comment Regarding Use of Forest Guide for NG911 Readiness Registry**
 - Mr. Abley reviewed the background of the suggestion from the industry that the Forest Guide serve as the NG911 Readiness Registry, as well as pointed out that industry entities and individuals that supported the idea
 - Ms. Jacques asked clarifying questions regarding PCA participation in order to have access to Forest Guide
 - Discussion about traceability of certificates and varying types of NG911 implementations across the nation
 - Mr. Wittek expressed is opposition to the idea
 - Mr. Cunningham pointed out that the industry has other registries that could be used. For example, NENA EPRC could be utilized as an alternative and FCC has its text to 911 registry
 - Mr. Abley pointed out that the production Forest Guide would not be appropriate but rather a replica of the Forest Guide would be in the interest to minimize traffic for this function
 - Ms. Jacques expressed concern as well with this concept
 - Is the Forest Guide a good test of readiness?

- Should it be used as the registry?
 - Mr. Abley stated that he'd like to report out on Reply Comments at the October NIOC meeting
 - FCC Docket 2479 is the NPRM in discussion
 - Mr. Wittek shared concerns that the proposal could impede NG911 rollout and suggests that we should stay silent on the NPRM
- ***Committee Reports***
 - Mission Effectiveness
 - No update
 - Certificate Policy / Validation Policy
 - Review of prior status of Atos/Fairfax County subscription
 - Others looking at a hosted ICA
 - Continued discussions with DoD for Certificate Policy mapping
 - DoD is continuing to do this, but it will affect the entire Federal Sector, not just the DoD
 - Several consultants at APCO offered to support the development of RFP requirements for use of the PCA
- ***Forest Guide Updates***
 - Implementation continues to march towards the 9/13/23 deadline
 - Waiting on documentation from Intrado regarding provisioning, interfaces, etc.
- ***NG911 Interoperability Task Force Updates***
 - Steering committee continues to meet to advance the initiative
 - Work continues on all three subcommittees
 - No final decisions made, but significant effort being put forward by the volunteers
 - Mr. Abley is feeling optimistic about the financial side to make this work
 - Productive meeting in Nashville last week at APCO with a lot of passionate contributors
 - Mr. Holloway shared that Joint Interoperability Certification (JITC) is finalizing its system requirements document for testing the variety of the NGCS elements
 - Once approves the system requirements and test plans then they will be used to certify CHE vendors for use in DoD
 - 5 CHE vendors in line, motorola the first to get certified by JTIC
- ***Commission Member Announcements / Concerns***
 - No announcements or concerns from the Commission
- ***Motion to Adjourn***
 - Mr. Blackwell moves to adjourn; Ms. Jacques seconds
 - On a voice vote, the **motion passes**
 - Meeting adjourned at 1:13pm