

**NG9-1-1 Interoperability Oversight Commission**  
**Conference Call**  
**Wednesday, August 14, 2024**  
**Minutes**  
(All Times Eastern)

- *Chair McMurrer called the meeting to order at 12:02pm.*
- *Chair McMurrer read the Conflict of Interest Policy to the Commission.*
- *Attendance is recorded in video conferencing software logs.*
  - In attendance (Six voting members required for quorum):
    - **Steve McMurrer, Chair<sup>1</sup>**
    - **Dave Sehnert<sup>1</sup>**
    - **Maria Jacques<sup>1</sup>**
    - **Ian Stephenson<sup>1</sup>**
    - **Amy McDowell<sup>1</sup>**
    - **Eric Caddy<sup>1</sup>**
    - **Brooks Shannon<sup>1</sup>**
    - **Darlene Pankonie<sup>1</sup>**
    - **Steve O’Conor<sup>1</sup>**
    - **John Holloway**
    - **Etienne Robelin**
    - **Michelle Melancon (staff)**
    - **Brandon Abley (staff)**
  - Absent:
    - Senator Cheryl Kagan<sup>1</sup>
    - Matthew Ambs
    - Brian Tegtmeyer
    - FCC Representative
- *Approval of Minutes*
  - June Meeting Minutes
    - Ms. McDowell moves to approve the June meeting minutes
    - Ms. Jacques seconds
    - On a voice vote the **motion passes**
- *PCA Update*
  - The revised Certificate Policy has been posted on NIOC’s website
  - Interest remains high from NGCS vendors in onboarding to the PCA
  - Initial discussions have taken place with several NGCS providers
  - These discussions have demonstrated both a lack of clarity on how the pricing is presented and how the PCA should be implemented
  - Pricing is a barrier to onboarding new subscribers

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<sup>1</sup> Denotes NIOC voting member

- As a result, the NIOC is considering restructuring of the pricing models with three new models with the desired outcome to onboard more subscribers to the PCA and simplify the pricing presentation
- Plans to update the NIOC website with new FAQs and create a pricing page
- Identify industry events NIOC should attend
- Update marketing materials
- develop social media presence
- ***PCA/PKI Pricing***
  - Current pricing model is cost prohibitive.
  - Commission is reviewing new proposed models
  - Discussion about potential modeling based on the variety of NGCS implementations across states, DoD, and regions.
  - Ms. Melancon and Ms. Jacques will be meeting with NASNA on Friday. They will ask for interested members to share their configuration to enable modeling each of the proposed pricing models.
  - Mr. Sehnert suggested that Ms. Melancon provides a template for data collection from NASNA so that we collect data in a consistent format for the modeling process.
  - We have urgency to get this finalized soon to review
  - Concern about fee fluctuation expressed by Ms. Jacques and Ms. McDowell
  - Mr. Sehnert inquired about services agreement
  - Chairman McMurrer requested the document be watermarked as draft
- ***Forest Guide Update***
  - Change order was signed and returned to Intrado
  - Working to get Intrado signature; Mr. Sehnert expressed concern about the delays in getting countersignature and its impact on readiness for ICE 12 in 2 months.
  - Working with product manager to finalize schedule
  - NIOC is planning to have the Forest Guide available for supporting ICE 12 testing in October 2024
- ***Financial Update***
  - Financial report reviewed by Ms. Melancon
  - New financial report available
  - Streamlining updates
- ***Commission Member Announcements / Concerns***
  - Ms. McDowell shared that JCM and SBP coming up in next few months and suggested that NIOC consider promoting at these events as she is concerned that NIOC and our mission may be unknown by 911 Directors;
    - Mr. Abley suggested that SBP is the best venue to do so and participate in the call for papers
    - Ms. Jacques shared that NASNA gets regular updates
    - Mr. Sehnert suggested that the NIOC should consider developing high-level marketing materials, directing stakeholders to our website, and offering state-level virtual presentations to 911 Directors
      - Ms. Melancon
- ***Motion to Adjourn***
  - Ms. Jacques moves to adjourn; Ms. McDowell seconds.
  - On a voice vote, the **motion passes**
  - Meeting adjourned at 12:58pm