

**NG9-1-1 Interoperability Oversight Commission**  
**Conference Call**  
**Wednesday, September 11, 2024**  
**Minutes**  
(All Times Eastern)

- *Chair McMurrer called the meeting to order at 12:02pm.*
- *Chair McMurrer read the Conflict of Interest Policy to the Commission.*
- *Attendance is recorded in video conferencing software logs.*
  - In attendance (Six voting members required for quorum):
    - **Steve McMurrer, Chair<sup>1</sup>**
    - **Dave Sehnert<sup>1</sup>**
    - **Maria Jacques<sup>1</sup>**
    - **Ian Stephenson<sup>1</sup>**
    - **Amy McDowell<sup>1</sup>**
    - **Eric Caddy<sup>1</sup>**
    - **Brooks Shannon<sup>1</sup>**
    - **Darlene Pankonie<sup>1</sup>**
    - **John Holloway**
    - **Etienne Robelin**
    - **Michelle Melancon (staff)**
    - **Brandon Abley (staff joined at 12:11pm)**
  - Absent:
    - **Steve O’Conor<sup>1</sup>**
    - **Senator Cheryl Kagan<sup>1</sup>**
    - **Matthew Ambs**
    - **Brian Tegtmeyer**
    - **FCC Representative**
- *Approval of Minutes*
  - August Meeting Minutes
    - Ms. Jacques moves to approve the August meeting minutes
    - Ms. McDowell seconds
    - On a voice vote the **motion passes**
- *PCA Update*
  - Working on new pricing model
  - Proposed revision for a per Agency model to reduce cost barriers
  - Revenue from NIOC would be from charge on top of annual certificate fees
  - Ms. Melancon is working with Ms. Jacques for a survey of NASNA to understand individual state configurations and how they will fit within the proposed pricing model
  - Waiting on information from Eonti with regards to the proposed cost model
  - Discussion on use case scenarios with the proposed cost model

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<sup>1</sup> Denotes NIOC voting member

- Mr. Holloway stated that he will need a presentation on the topic for the federal 911 working group
- Ms. Melancon proposed to change root certificate duration from three years to ten years to save on reissuance fees, simplify operations, and reduce administrative tasks
- Mr. Holloway suggested that we run this past CISA. Mr. Abley agreed it was a good idea
- Ms. Melancon suggested that the NIOC wait for feedback from CISA before taking a vote on the root certificate duration
- ***Forest Guide Update***
  - Ms. Melancon is meeting with Intrado on 9/18/24
  - Mr. Abley is working on ICE testing with Intrado on the Forest Guide
- ***Financial Update***
  - NIOC is not yet sustainable
  - Fiscal Year (FY)'24 budget was used to create proposed FY'25 and reduced significantly by approximately \$76,000 (-26%)
  - Mr. Brooks opened a conversation about having buffer in the budget for unplanned expenses
  - Mr. McMurrer moves to approve the proposed budget; Mr. Caddy seconds.
    - On a voice vote, the **motion passes**
- ***Commission Member Announcements / Concerns***
  - No member announcements / concerns
- ***Motion to Adjourn***
  - Ms. McDowell moves to adjourn; Mr. Sehnert seconds.
  - On a voice vote, the **motion passes**
  - Meeting adjourned at 12:53pm