

NG9-1-1 Interoperability Oversight Commission
Conference Call
Wednesday, Mar 12, 2025
Minutes
(All Times Eastern)

- *Chair McMurrer called the meeting to order at 12:02pm.*
- *Chair McMurrer read the Conflict of Interest Policy to the Commission.*
- *Attendance is recorded in video conferencing software logs.*
 - In attendance (Six voting members required for quorum):
 - **Steve McMurrer, Chair¹**
 - **Maria Jacques¹**
 - **Dave Sehnert¹**
 - **Amy McDowell¹**
 - **Ian Stephenson¹**
 - **Darlene Pankonie¹**
 - **John Holloway**
 - **Michelle Melancon (staff)**
 - **Brandon Abley (staff)**
 - Absent:
 - Steve O’Conor¹
 - Senator Cheryl Kagan¹
 - Brooks Shannon¹
 - Etienne Robelin
 - Matthew Ambs
 - Brian Tegtmeyer
 - FCC Representative
 - Guest(s):
 - None
- *Approval of Minutes*
 - December Meeting Minutes
 - Ms. Jacques moved to approve the December meeting minutes
 - Ms. McDowell seconds
 - On a voice vote the **motion passes**
- *PCA*
 - Certificate Policy change to reflect the extended root validity period from 3 years to 10 years on page 76
 - This has been vetted through the i3 Architecture Committee. Feedback is that there isn't any technical merit to this change, but acknowledge that it's better operationally as it will save the NIOC and the subscribers money which the thesis is that it will reduce barriers to entry to join the PCA.

¹ Denotes NIOC voting member

- Ms. Jacques moved to approve the extension of the root validity period from 3 to 10 years.
- Mr. Sehnert seconds
- Discussion: Ms. Jacques shared that feedback from the i3 Architecture Committee is that vendors should be able to quickly change certificates in case of breach and other security needs.
- On a voice vote the **motion passes**

- ***Forest Guide Update***
 - Regular meetings with Intrado, but not much progress on the solution
 - NENA counsel is reviewing the Intrado contract for potential remedies
 - Intrado will participate in the next ICE to retest the FG. The previous attempt at testing was unsuccessful.

- ***Finance Update***
 - FY2024 Update (Attachment A)
 - Expecting additional revenue this year which will result in a larger budget
 - Proposing a press release with the first NGCS provider's implementation of the PCA

- ***Bylaw Modifications***
 - Nomination and selection
 - Oath of Office
 - Termination/Succession changes
 - Self-nominations of Officer Positions is permissible
 - Updated Term Limits to unlimited at discretion of voting members
 - Conflict of Interest Policy updates
 - Final draft of updated Bylaw modifications were reviewed in December 2024 meet
 - Ms. Jacques moved to approve the draft Bylaw modifications
 - Mr. Sehnert seconds
 - On a voice vote the **motion passes**

- ***Open discussion***
 - Value of having the ability to send an alternate to enable business to proceed without delay. Example being the items today that were reviewed and approved today. Upcoming Commissioners may help address this challenge. NIOC has the ability to remove Commissioners, but we do not have the ability to send an alternate.
 - Identified that this would be an agenda item at the next NIOC meeting

- ***Current and upcoming vacancies on the Commission***
 - 6 vacancies will be filled by NENA prior to the April NIOC meeting
 - Commercial Providers of NGCS
 - AT&T, Verizon, Motorola, Comtech, and Atos
 - Renewal
 - State/provincial
 - NASNA has put forth nominee of Jason Horning/North Dakota
 - Regional/local
 - Steve McMurrer would like to continue and no competing nominees

- NENA Core Services Committee Member
 - Steve O’Conor has expressed interest to continue
 - Others on committee members have expressed interest from AT&T, Verizon and Atos
 - Elected Official
 - Have reached out to Senator Kagan with no response. Looking for other representatives
 - Liaison representing the FCC
- Board vote on March 24th
 - Mr. Sehnert to be invited to the March Board meeting to represent the NIOC
- ***Commission Member Announcements / Concerns***
 - Ms. Jacques’ final NIOC meeting today with words of appreciation shared with and by the membership
 - Approval and starting new NENA Working Group for an Informational Document on PCA to explain the details and functions of the PCA to support awareness, procurement and implementation of the PCA
- ***Motion to Adjourn***
 - Mr. Sehnert moved to adjourn; Ms. McDowell seconds.
 - On a voice vote, the **motion passes**
 - Meeting adjourned at 12:35pm

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Annual Financial Report

Category	Oct '23-Sep 24t	Budget	% of Budget
Ordinary Income/Expense			
Income			
Dues & Subscriptions	\$31,746.56		
Product Sales	\$0.00	\$109,633.00	
Total Income	\$31,746.56	\$109,633.00	29.0%
Expense			
Advertising	\$0.00	\$3,000.00	0.0%
Awards, Gifts, Swag	\$36.71		100.00%
Contingency/Misc	\$0.00	\$1,000.00	0.0%
Contractors/Consultants	\$0.00	\$20,000.00	0.0%
Depreciation/Amortization	\$18,990.96	\$19,000.00	100.0%
IT Software/Hardware/Supplies	\$10,942.71	\$39,000.00	28.1%
Physical Arrangements (Annual Conference)	\$3,283.30	\$1,000.00	328.3%
Postage and Shipping	0.00	\$500.00	0.0%
Printing	0.00	\$1,200.00	0.0%
Training, Education, Development	100.00	\$2,000.00	5.0%
Travel, Meals, Incidentals	\$655.63	\$7,500.00	8.7%
Total Expense	\$34,009.31	\$94,200.00	36.1%
Net Ordinary Income	(2,262.75)	\$15,433.00	14.7%
Net Income	(2,262.75)	\$15,433.00	14.7%