

**NG9-1-1 Interoperability Oversight Commission**  
**Conference Call**  
**Wednesday, November 12, 2025**  
**Minutes**  
(All Times Eastern)

- *Chair McMurrer called the meeting to order at 12:03pm.*
- *Chair McMurrer read the Conflict of Interest Policy to the Commission.*
- *Attendance is recorded in video conferencing software logs.*
  - In attendance (Six voting members required for quorum):
    - **Steve McMurrer, Chair<sup>1</sup>**
    - **Darlene Pankonie<sup>1</sup>**
    - **Ian Stephenson<sup>1</sup>**
    - **Bill Mertka<sup>1</sup>**
    - **Roger Marshall<sup>1</sup>**
    - **Jason Horning<sup>1</sup>**
    - **Amy McDowell<sup>1</sup>**
    - **Lisa Madden<sup>1</sup>**
    - **Michelle Melancon (staff)**
    - **Brandon Abley (staff)**
  - Absent:
    - Dave Sehnert<sup>1</sup>
    - Senator Cheryl Kagan<sup>1</sup>
    - Etienne Robelin
    - John Holloway
    - Matthew Ambs
    - Brian Tegtmeyer
    - FCC Representative
  - Guest(s):
    - None
- *Approval of Minutes*
  - August Meeting Minutes
    - Ms. McDowell
    - Ms. Pankonie seconds
    - On a voice vote the **motion passes**
- *Commission Vacancy*
  - The Commission's nominee to fill the vacancy for the seat representing NG9-1-1 end-user products was presented to the NENA Board and was unanimously approved.
  - Ms. Lisa Madden of Motorola Solutions now represents the commercial providers of NG9-1-1 end-user products

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<sup>1</sup> Denotes NIOC voting member

- Ms. Madden was sworn in by NIOC Officer, Jason Horning.
- The vacancy of the Vice Chair position has been filled by Ms. Darlene Pankonie.
- ***PCA Update & Discussion***
  - Subscription Pricing
    - Ms. Melancon asked for further input on the proposed pricing with the members of the Commission.
      - Proposed pricing reflects volume discounts available to 9-1-1 Authorities and are available to state and regional entities, as well as COGs, Districts, etc.
      - Discounts are based on population tiers
      - Mr. McMurrer asked if there was any opposition to the pricing. There were no objections, and Ms. Melancon was directed to update the pricing on the NIOC web site.
- ***Forest Guide Update & Discussion***
  - Ms. Melancon reported testing of the Forest Guide at ICE was successful.
  - Ms. Melancon will discuss the availability of the Forest Guide with Intrado at the next meeting scheduled for later in November.
- ***NIOC Bylaw Language Revisions***
  - Ms. Melancon reported the changes were approved by the NENA Board and will be published on the web site.
- ***Interoperability Task Force (ITF) Sub-Committee Update***
  - Mr. Horning shared an update on the Sub-Committee's activities.
  - The Sub-Committee is reviewing the "Must" and "Shall requirements outlined in the NG9-1-1 Interoperability Task Force Governance Model
  - A subsequent update will be provided at the next monthly meeting of the Commission.
- ***Commission Member Announcements or Concerns***
  - No announcements or concerns
- ***Motion to Adjourn***
  - Mr. Mertka moved to adjourn. Ms. McDowell seconds the motion.
  - On a voice vote, the **motion passes**
  - Meeting adjourned at 12:29pm